

C. U. SHAH UNIVERSITY

Winter Examination-2021

Subject Name: Communication Skills in English - II

Subject Code: 4CO04CSE1

Branch: B.Com

Semester: 4

Date: 25/10/2021

Time: 11:00 To 02:00

Marks: 70

Instructions:

- (1) Use of Programmable calculator & any other electronic instrument is prohibited.
 - (2) Instructions written on main answer book are strictly to be obeyed.
 - (3) Draw neat diagrams and figures (if necessary) at right places.
 - (4) Assume suitable data if needed.
-

Q-1 (A) Each of the questions has four options. Select the most appropriate option from it and rewrite it. (14)

- i) Where does Swami's father initially look for him?
a) River Sarayu b) The School c) The Forest d) Rajam's House
- ii) Which of the following basic language skills is first taught to in the translation method?
a) Listening b) Speaking c) Reading d) Writing
- iii) What book does Swami give to Rajam?
a) An English book b) A book of Fairy Tales
c) A book on cricket d) A book of religious fables
- iv) An essay is full length article comprising of _____.
a) Words b) Paragraphs c) Figures d) all
- v) Which teacher is considered kind and good – humored?
a) Vedanayagam b) D. Pillai c) Ebenezer d) T. Kesavan
- vi) Circular letters example of _____ communication.
a) Extra personal b) Intrapersonal c) Interpersonal d) all of them
- vii) Which of the following is a correct way of writing date in official letters?
a) 25-10-21 b) 25 October, 2021 c) October 25, 2021 d) b and c
- viii) Which of the following is a short form of the term *Memorandum*?
a) Minutes b) Memo c) Mandate d) b and c
- ix) The full of c.c. is _____.
a) Copy considered b) Copy circulated c) Copy Cancel d) None of them



- x) Formal letters are those _____.
- a) Have a specific layout
 - b) Require a good appearance
 - c) Have concrete words
 - d) All of them
- xi) Inquiry letters are usually written _____.
- a) To ask about the products/goods you need
 - b) To inquire about payment
 - c) To inquire about good relations
 - d) All of them
- xii) The term 'recommendations' means _____.
- a) Requirements
 - b) reply
 - c) suggestions
 - d) complements
- xiii) The laboratory reports are also known as _____.
- a) Informational
 - b) routine
 - c) survey
 - d) none
- xiv) ISRO is considered as _____.
- a) Abbreviation
 - b) Acronym
 - c) a and b
 - d) only b

Attempt any four questions from Q-2 to Q-8

- Q-2** (a) As a principal of your college, write a circular letters regarding declaration of Diwali Vacation for students and staff of your college. (07)
- Q-2** (b) Write a character sketch of Swami as depicted in *Swami and Friends*. (07)
- Q-3** (a) Write a movie review on any of your favourite Hindi Movie which is a historical movie. (07)
- (b) Write a moral lesson that you have learnt from the novel *Swami and Friends*. (07)
- Q-4** (a) Write a difference between technique of reading : Scanning and Skimming (07)
- (b) Write a note on the end of the story *Swami and Friends*. (07)
- Q-5** (a) As a proprietor of Om Shanti Commerce College, you had ordered 50 desktop computers (07)



to Dell Private Limited, New Delhi. When the order was unpacked, you find that some of the items were damaged. Write a suitable complaint letter for the same.

- (b) Write a memorandum that is to be given to one of your company's accountant who had submitted documents with many errors. (07)

Q-6 Read the following paragraph carefully and answer the questions given below: (14)

Marie Curie was one of the most accomplished scientists in history. Together with her husband, Pierre, she discovered radium, an element widely used for treating cancer, and studied uranium and other radioactive substances. Pierre and Marie's amicable collaboration later helped to unlock the secrets of the atom.

Marie was born in 1867 in Warsaw, Poland, where her father was a professor of physics. At the early age, she displayed a brilliant mind and a blithe personality. Her great exuberance for learning prompted her to continue with her studies after high school. She became disgruntled, however, when she learned that the university in Warsaw was closed to women. Determined to receive a higher education, she defiantly left Poland and in 1891 entered the Sorbonne, a French university, where she earned her master's degree and doctorate in physics.

Marie was fortunate to have studied at the Sorbonne with some of the greatest scientists of her day, one of whom was Pierre Curie. Marie and Pierre were married in 1895 and spent many productive years working together in the physics laboratory. A short time after they discovered radium, Pierre was killed by a horse-drawn wagon in 1906. Marie was stunned by this horrible misfortune and endured heartbreaking anguish. Despondently she recalled their close relationship and the joy that they had shared in scientific research. The fact that she had two young daughters to raise by herself greatly increased her distress.

Curie's feeling of desolation finally began to fade when she was asked to succeed her husband as a physics professor at the Sorbonne. She was the first woman to be given a professorship at the world-famous university. In 1911 she received the Nobel Prize in chemistry for isolating radium. Although Marie Curie eventually suffered a fatal illness from her long exposure to radium, she never became disillusioned about her work. Regardless of the consequences, she had dedicated herself to science and to revealing the mysteries of the physical world.



Questions: (2 marks each)

- 1) The Curies' ____ collaboration helped to unlock the secrets of the atom.
A. friendly B. competitive C. courteous D. industrious E. chemistry
- 2) Marie had a bright mind and a __personality.
A. strong B. lighthearted C. humorous D. strange E. envious
- 3) When she learned that she could not attend the university in Warsaw, she felt ____.
A. hopeless B. annoyed C. depressed D. worried E. none of the above
- 4) Marie ____ by leaving Poland and traveling to France to enter the Sorbonne.
A. challenged authority B. showed intelligence C. behaved D. was distressed
E. answer not available in article
- 5) ____ she remembered their joy together.
A. Dejectedly B. Worried C. Tearfully D. Happily E. Sorrowfully
- 6) Her ____ began to fade when she returned to the Sorbonne to succeed her husband.
A. misfortune B. anger C. wretchedness D. disappointment E. ambition
- 7) Even though she became fatally ill from working with radium, Marie Curie was never ____.
A. troubled B. worried C. disappointed D. sorrowful E. disturbed

- Q-7** (a) Write a report on *Blood Donation Camp* that was recently arranged at your institution. (07)
- Q-7** (b) Write a role of Rajam depicted in the novel *Swami and Friends*. (07)
- Q-8** (a) Write a letter of Inquiry to one of the authorized dealers in Mumbai for asking about the readymade garments for your show room. (07)
- (b) Write a coherent essay on *Save Water Save Life* (07)

